



# INVITATION TO BID

Visayan Electric Company, Inc., Davao Light & Power Company Inc., Cotabato Light & Power Company, Subic Enerzone Corporation, Mactan Enerzone Corporation, Balamban Enerzone Corporation, Lima Enerzone Corporation, Malvar Enerzone Corporation through their Bids and Awards Committee (BAC), invite all prospective bidders to apply eligibility and bid for the:

1. **Name of Project:** Project Crown
2. **Project Scope:**
  - Acquisition of Customer Information System (SaaS in a single tenancy environment) to support the following processes: Service Application / Contracting / Switching, Meter Reading, Billing & Invoicing, Collection, Debt Management, Integration with Accounting System, Customer Care, Field Order Management, Fraud Management, and Prepaid Management
  - Acquisition of Meter Data Management (MDM) System (SaaS in a single tenancy environment).
3. **Distribution Utilities that will use the CIS and MDM system:**
  - Visayan Electric Company, Inc.
  - Davao Light & Power Company Inc.
  - Cotabato Light & Power Company
  - Subic Enerzone Corporation
  - Mactan Enerzone Corporation
  - Balamban Enerzone Corporation
  - Lima Enerzone Corporation
  - Malvar Enerzone Corporation
4. **Bid Document Fee:** Php 50,000.00 (**non-refundable**)

The timeline of procurement activities is shown below. The date and/or time of each activity may change due to unforeseen circumstances subject to the issuance of a bid bulletin:

|                                                                        |                                      |
|------------------------------------------------------------------------|--------------------------------------|
| 1. Issuance of Bidding Documents                                       | October 09 - 13, 2023 before 5:00 PM |
| 1. Pre-Bid Conference                                                  | October 18, 2023 @ 1:00 PM           |
| 1. Deadline of Submission of Bids                                      | November 8, 2023 @ 5:00 PM           |
| 2. Opening of Eligibility Documents, Technical Bids, Contract Comments | November 9, 2023 @ 1:00 PM           |
| 3. Announcement of Eligible Bidders                                    | November 10, 2023 @ 5:00 PM          |
| 1. Announcement of Shortlisted Bidders                                 | November 29, 2023 @ 5:00 PM          |
| 2. Opening of Financial Bids                                           | January 8, 2024 @ 1:00 PM            |

Procurement will be conducted through an open competitive bidding procedure. To bid for this contract, the prospective bidder (the "Bidder") must first submit a Letter of Intent (LOI) and meet the following eligibility criteria before being considered for technical evaluation:

1. The Bidder must have been operating as a business for at least fifteen (15) years by the time of the Pre-Bid Conference.
2. The Bidder must have had at least eight (8) distribution utilities as clients each with at least a customer base size of one (1) million or more customers using the proposed CIS. These clients must be geographically located separately in at least three (3) different countries.
3. The Bidder must have had at least three (3) distribution utilities as clients with a customer base of at least one million or more customers using the proposed MDM system. These clients must be geographically located in at least two (2) countries. Bidders may associate with each other to complement their respective areas of expertise to strengthen their technical capabilities to become eligible and provide a competitive proposal.
4. The Bidder must not have been blacklisted or disbarred / sanctioned by any national agency, foreign government, international organizations, local and international financial institutions, and other procuring entities.

Interested bidders may submit their LOI and address their queries to the Bid Manager, Mr. Hemmy Dolino, thru email [hemmy.dolino@visayanelectric.com](mailto:hemmy.dolino@visayanelectric.com). Interested bidders must sign a non-disclosure agreement prior to the release of Bidding Documents.

The Bid Manager shall issue the Bidding Documents (BD) to complying parties via email, during office hours, after payment

